

Attachment

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Offeror's Proposal Submission Letter

[Offeror's Letterhead]

(Insert Date]

District of Columbia Department of General
Services 2000 14th Street, NW
Washington, DC 20009

Attn: Mr. Brian
Hanlon Interim
Director
Reference: Request for Proposals
Renovation of 611 N Street

On behalf of [INSERT NAME OF BIDDER] (the "Offeror"), I am pleased to submit this proposal in response to the Department of General Services' (the "Department" or "DGS") Request for Proposals (the "RFP") to provide the Renovation of 611 N Street. The Offeror has reviewed the RFP and the attachments thereto, any addenda thereto, and the proposed Form of Contract (collectively, the "Bid Documents") and has conducted such due diligence and analysis as the Offeror, in its sole judgment, has deemed necessary in order to submit its Proposal in response to the Solicitation. The Offeror's proposal and the Lump Sum Contract Price are based on the Solicitation Documents as issued and assume no material alteration of the terms of the Solicitation Documents. (Collectively, the proposal and the Lump Sum Contract Price are referred to as the "Offeror's Proposal".)

The Offeror's Proposal is as follows:

A The Lump Sum Contract Price is: \$ _ _ _ _ _

The Offeror acknowledges and understands that the Lump Sum Contract Price is the firm, fixed price to fully complete the work shown on the drawings and specifications and that such amount includes funding for work which is not shown on the drawings and specifications but which is reasonably inferable there from.

B. In addition, the Offeror hereby represents that, based on its current rating with its surety, the indicated cost of a payment and performance bond is [INSERT PERCENT AGE].

The Offeror's Proposal is based on and subject to the following conditions:

I. The Offeror agrees to hold its proposal open for a period of at least one hundred twenty (120) days after the date of the proposal submission.

2. Assuming the Offeror is selected by the Department, the Offeror agrees to enter into a contract with the Department on the terms and conditions described in the Solicitation Documents within ten (10) days of the Notice to Intent to Award.
3. Both the Offeror and the undersigned represent and warrant that the undersigned has the full legal authority to submit this form and bind the Offeror to the terms of the Offeror's Proposal. The Offeror further represents and warrants that no further action or approval must be obtained by the Offeror in order to authorize the terms of the Offeror's Proposal.
4. The Offeror and its principal team members hereby represent and warrant that they have not: (i) colluded with any other group or person that is submitting a proposal in response to the RFP in order to fix or set prices; (ii) acted in such a manner so as to discourage any other group or person from submitting a proposal in response to the RFP; or (iii) otherwise engaged in conduct that would violate applicable anti-trust law.
5. The Offeror hereby certifies that neither it nor any of its team members have entered into any agreement (written or oral) that would prohibit any contractor, subcontractor or subconsultant that is certified by the District of Columbia Office of Department of Small and Local Business Enterprises as a Local, Small, Resident Owned or Disadvantaged Business Enterprise (collectively, "LSDBE Certified Companies") from participating in the work if another company is awarded the contract.
6. This form and the Offeror's Proposal are being submitted on behalf of [INSERT FULL LEGAL NAME, TYPE OF ORGANIZATION, AND STATE OF FORMATION FOR THE OFFEROR].

Sincerely,

By: _____

Name: _____

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